

## **Fine Foods Limited**

New Market City Complex (Level-6)  
44/1 Rahim Square, New Market, Dhaka-1205.

### **Notice of the 26<sup>th</sup> Annual General Meeting**

Notice is hereby given to all Concern and Shareholder(s) of the Company that its **26<sup>th</sup> Annual General Meeting** will be held **virtually** through **Digital Platform** at <http://ffl.janos.com.bd/> on the **26<sup>th</sup> December 2020, Saturday, at 1.15 pm** to transact the following agenda:

1. To receive, consider and adopt the Audited Accounts as on 30<sup>th</sup> June, 2020 together with report of the Auditor's and the Director's thereon.
2. To declare and approve Dividend for the year ended June 30, 2020.
3. To elect Director's in place of retiring ones.
4. To appoint Independent Directors.
5. To appoint Auditors and to fix there remuneration.
6. To appoint professional for the Certification on Corporate Governance for the Year 2020-2021 and Fixation their remuneration.

By order of the Board  
Sd/-

**(Md. Sohel Hossain)**  
**Company Secretary**

Dated:  
**December 12, 2020**

#### **Notes:**

- a) 19<sup>th</sup> November, 2020** has been scheduled as record date, the shareholder(s) whose names will appear in the register of members of the Company or in the Depository on the "Record Day" (**19<sup>th</sup> November, 2020**) will be eligible to attend the **AGM**.
- b)** A member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend and vote on his/her behalf. The proxy form duly stamped with revenue stamp of Tk. 10.00 (Ten) only, must be deposited at the Head Office of the Company not later than 48 hours before the fixed for the meeting.
- c)** Members are requested to notify change of address, if any, to the company.
- d)** Admission to the meeting platform will be strictly on production of the digital attendance.
- e)** The Annual Report, Proxy Form and Attendance Slip will be available at the Website of the Company at [www.finefoodslimited.com](http://www.finefoodslimited.com) and copy of Annual Report will be send to the e-mail address of the Honorable Shareholder(s) mentioned in their respective BO Accounts.
- f)** No gift, cash or kind will be given for attending the meeting according to the circular of BSEC.